

# Rocklin Unified School District

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Roger Stock, Superintendent  
Kathleen Pon, Deputy Superintendent

Barbara Patterson, Deputy Superintendent  
Tony Limoges, Assistant Superintendent

## Request to Distribute Information to Students

Please submit this form with a copy of the flyer you wish to distribute, license/insurance if applicable, and verification of 501(c)3 non-profit status to the Rocklin Unified School District. You will receive a written response within 5 days. DO NOT distribute any material without the written authorization. **Materials submitted to schools for distribution without the approval of the Rocklin Unified School District will be destroyed without notice.**

### Flyer and Organization Information

Organization Status:     Non-profit                       Government Agency                       SES Provider

Name of the Organization:

Contact Name:    Contact E-mail:    Contact Phone:

Contact Address:    Contact Fax:

Do you plan to distribute your flyers to all schools?     Yes                       No

If you marked "No" above, please state to which school(s) will you send the flyer(s).

Would you like the flyer to be displayed on campus or distributed to students?

Have you read the requirements for distributing the information to students?     Yes                       No

By signing below you certify that you are authorized to act on behalf of your organization in requesting distribution of information to Rocklin Unified School District's students and understand that each school principal reserves the right to refuse the distribution of your flyer to students based on individual school situations.

Signed: \_\_\_\_\_ Printed: \_\_\_\_\_

Date: \_\_\_\_\_

### Rocklin Unified School District Office Use:

Date Received:

Documents Verified By:

Recommend Approval:  Yes     No

<input type="checkbox"/> APPROVED
<input type="checkbox"/> NOT APPROVED
Date Response Sent: